



Beeston Primary School

Town Street, Leeds, LS11 8PN

"Engage, Enjoy, Enrich, Excel"

Dear Parents/Carers,

Parent/Carer Consultation Meetings – October 2026

We will shortly be hosting our Parent/Carers' Consultation meetings which will be face-to-face appointments with your child's class teacher(s). Time will be given to discuss how your child has settled into their new year group and to plan educational targets for the rest of the school year. These meetings provide an invaluable opportunity to discuss your child's progress, achievements, and areas for development. There will also be an opportunity to look through your child's work books too.

The meetings will be held during w/c 12th October 2026 as follows:

- Monday 12th October – Years 3 and 4
- Tuesday 13th October – Years 1 and 2
- Wednesday 14th October – Years 5 and 6
- Thursday 15th October – Nursery and Reception

To access school, you will enter school through the main office entrance door. You will be shown to the hall where you will take a seat and wait until your child's class teacher calls you over for your meeting.

Appointments will be made available from **1:10pm** with the latest appointment being **6:20pm**. You will be able to book a 10-minute meeting slot via your Arbor account under 'Guardian Consultations.' Please select your child (if you have more than one child at school), choose a time slot and confirm your booking. One appointment per child can be booked - please select the adults who will be attending when you book the appointment. If you require any assistance with accessing your Arbor account or booking the consultation appointment, please do not hesitate to contact the school office.

We kindly ask that you book an appointment with your child's teacher, and that you only sign up for a time if you are certain that you can attend. During our last consultation meetings, there were over 40 appointments where no parent/carer attended the meeting; this has a negative impact on our staff as well as other parents/carers. If you need to cancel, please inform us as soon as possible so that appointment times can be reoffered to other parents/carers. If you cannot attend the meeting and would like a telephone appointment instead, then please contact the school office to arrange a mutually convenient date and time.

As some of these meetings take place during the school day, I want to reassure you that your child will still be in class, learning but being taught by other familiar teaching staff in order to release their class teacher to participate in these important parent meetings.

Thank you for your cooperation and continued support – we look forward to seeing you in the meeting.

Best wishes,

Mr N. Edensor

Headteacher

Headteacher: Mr. N. Edensor

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