



Beeston Primary School

Town Street, Leeds, LS11 8PN

“Engage, Enjoy, Enrich, Excel”

Tuesday 31st March 2026

Dear Parents/Carers,

First Aid Incident Administration Notification

We are pleased to announce that we will shortly be using Medical Tracker in school for our first aid incident recording and notifications to parents/carers.

As you will be aware, if your child currently has an accident in school, a paper slip is completed and a copy sent home for your information. Medical Tracker is an online system that allows us to record incidents and inform you directly by email, removing the need for paper-based slips.

The first aid notification will be sent to the email address that you have provided us with previously. It is vitally important that the contact and emergency contact information that we hold is up-to-date at all times. Please could you review your child's details and update any email addresses via Arbor to ensure that the notifications are received. If you need any assistance with updating or adding an email address to be associated with your child, please contact the office via mainoffice@beestonprimary.org.

When we start using Medical Tracker, email messages will be sent to you from donotreply@medicaltracker.co.uk. Please add this address to your email address books (or approved sender list) to prevent messages from being blocked by your Spam/Junk filters. In addition to these emails, if your child has an injury in school, they will be given a green wristband for identification. If your child comes home wearing a green wristband, please ensure that you check your email for the injury communication from school.

Please be assured that Medical Tracker is registered with the Data Protection Register. If you would like to view a copy of their privacy policy, please click [here](#), or access via the below link.

<https://www.medicaltracker.co.uk/privacy/>

Moving forwards, we will also be reviewing the use of Medical Tracker to include sending further notifications to parents, such as when medication is administered or intimate care is completed.

If you have any queries, please do not hesitate to contact the school office.

Thank you for your ongoing support.

Kind regards,

Beeston Primary School

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www.beestonprimaryschool.co.uk