

Risk Assessment for Children's Services (Schools).



Assessment Title:	Fire Pit	Ref. Number	030
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School Name:	Beeston Primary School	School Address:	Town Street Leeds LS11 8PN
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Date Assessment Undertaken: 03/02/2026	Name of Assessor (print): J. Oxley	Assessor Signature:	Assessment Review Date: February 2027
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Name of Head Teacher / Centre Manager (print): Nicholas Edensor	Head Teacher / Centre Manager Signature: 	Name of Chair of Governors (print):	Chair of Governors Signature:
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Main Legislation and/or Information Source:	- Health & Safety at Work Act 1974. - Management of H & S at Work Regulations 1999.
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Guidance:
This is a **SAMPLE** risk assessment and will remain so unless the following criteria are satisfied:

1. The boxes highlighted in grey above must be completed with the required details.
2. LCC no longer requires a Chair of Governors signature. Your own Educational Visits Policy might – therefore check.
3. The Ref number can be the EVOLVE visit number if this is for Educational Visits.
4. The signature boxes above may be typed when uploading to EVOLVE.
5. The control measures identified below **MUST** be either complied with **or AMENDED** to reflect the establishment's control measures.
6. The Visit Leader is responsible for completing the 'Action' and 'Complete Y/N (Date)' columns.

Once criteria 1-6 have been satisfied, you should remove the 'Sample' watermark. FORMAT-BACKGROUND-PRINTED WATERMARK and choose the option that says 'No Watermark' or 'Page Layout' – 'Watermark' – 'Remove Watermark' or 'DESIGN' - Watermark – Remove Watermark.

Risk Assessment for Children's Services (Schools).



What are the hazards?	Who might be harmed?	Control Measures. What are you already doing?	What further action is necessary?	Action By Whom?	Action By When?	Complete Y/N (Date)
Burns of various severity	Staff/Pupils	<ul style="list-style-type: none"> In the event of any burns etc. trained first aiders on site and within the team. First aid kits available at all times Ensure there is always water and first aid kit on hand Seats spread out in a circle safe distance from the fire (Approx 1.5 metres) Qualified & trained staff only to be running the session. Ensure group are briefed with full fire safety around the main fire including where to walk, where to sit and how to put fuel on safely, and rules of behaviour around the fire. Fire size always kept under control. If participants are adding wood to the fire, it has been demonstrated and is supervised each time. Ensure fire is extinguished after the session. 	Staff to take first aid kit to the fire pit whenever in use	Teachers / Teaching Assistants	Ongoing	Ongoing
Clothing catching fire	Staff/Pupils	<ul style="list-style-type: none"> Staff to ensure any loose clothing is fastened secured i.e. scarves removed Ensure there is always water and first aid kit on hand 				
Pupils poking fire with sticks	Pupils	<ul style="list-style-type: none"> Leader to be in charge of fire at all times. Staff will closely supervise children at all times Staff to highlight hazards to pupils throughout the session Ensure there is always water and first aid kit on hand 				
Trip or slips resulting in contact with fire	Pupils	<ul style="list-style-type: none"> Ensure there is always water and first aid kit on hand Staff to make pupils aware to be careful when moving around at all times. Safety cordon erected around fire pit to create an exclusion area for pupils 				
Burns from removing hot marshmallows	Staff/Pupils	<ul style="list-style-type: none"> Tongs/forks to be used at all times Ensure there is always water and first aid kit on hand Qualified & trained staff only to be running the session 	A first aid kit, including a burns kit is located in the roundhouse whenever the fire pit is in use	Teachers Teaching Assistants	09/02/2026	Y- 04/02/26

Risk Assessment for Children's Services (Schools).

		<ul style="list-style-type: none"> • Allow marshmallow to cool before removing and eating 				
Burning from Hot Marshmallows	Staff/Pupils	<ul style="list-style-type: none"> • Pupils warned about eating hot food • Ensure there is always water and first aid kit on hand • Qualified & trained staff only to be running the session • Ensure group are briefed on how to roast marshmallows safely with a full demo. What to do if a marshmallow sets on fire – blow don't shake • Use skewers that are long enough to prevent participants hands getting too close to flames • Allow marshmallow to cool before eating 				
Fire spreading	Everyone	<ul style="list-style-type: none"> • Staff to ensure a suitable location to have fire away from buildings overhanging trees and any fuel source is found. • Fire extinguisher to be located near fire at all times • Qualified & trained staff only to be running the session • Use allocated metal fire pit • Fire pit located on a bed of sand • Keep fire a suitable size • Ensure there is always water and first aid kit on hand 	Staff should ensure the following fire equipment is located in the roundhouse whenever the fire pit is in use: <ul style="list-style-type: none"> • Fire Extinguisher • Water bucket • Fire sand and bucket • Fire blanket • First aid kit including burns kit 	Site Management Team Teachers Teaching Assistants	09/02/2026	Y- 04/02/26
Burning from hot ashes after event	Everyone	<ul style="list-style-type: none"> • Staff to ensure fire is completely out and cold by using water before leaving unattended 				
School identified hazards?	Who might be harmed?	Evaluate the risks. Control Measures	What further action is necessary?	Action By Whom?	Action By When?	Complete Y/N (Date)
Hair catching fire	Pupils Staff	<ul style="list-style-type: none"> • Long hair should be tied back whenever the fire pit is in use • Ensure there is always water and first aid kit on hand 	All pupils and staff must have long hair tied back prior to accessing the fire pit.	Teachers Teaching Assistants	Ongoing	Ongoing
Smoke inhalation	Pupils Staff	<ul style="list-style-type: none"> • Ensure there is always water and first aid kit on hand • Qualified & trained staff only to be running the session • Stay a Safe distance from the fire • Seats spread out in a circle safe distance from the fire (Approx 1.5 metres) 	<ul style="list-style-type: none"> • Walkie-talkie to be taken out whenever using the fire pit • Walkie-talkie to be kept on the school's emergency channel 7 to 	Teachers / Teaching Assistants	Ongoing	Ongoing

Risk Assessment for Children's Services (Schools).

		<ul style="list-style-type: none"> • Leave circle if smoke directed towards you, to get fresh air • Ensure young people know to move away from the smoke if its blowing towards them 	contact the school office in an emergency			
Poor behaviour leading to harm	Pupils Staff	<ul style="list-style-type: none"> • Staff to monitor all young people's behaviour and remove from the activity if behaviour is unacceptable 	<ul style="list-style-type: none"> • Walkie-talkie to be taken out whenever using the fire pit 	Teachers / Teaching Assistants	Ongoing	Ongoing
<p><u>Pupils with SEND</u> Communication barriers and difficulties in managing or reporting these challenges mean that pupils with SEND may struggle to:</p> <ul style="list-style-type: none"> ○ Express discomfort or pain from heat exposure ○ Report concerns about unsafe behaviour ○ Understand and follow safety instructions ○ Alert staff to hazards or incidents 	Pupils Staff	<ul style="list-style-type: none"> • Assign 1:1 or small group supervision with staff trained in the pupil's communication methods • Use communication aids (e.g., PECS, Makaton signs) to reinforce safety rules • Establish clear non-verbal signals for "too hot," "help," or "stop" • Brief staff on each pupil's specific communication needs before the activity 	<ul style="list-style-type: none"> • Walkie-talkie to be taken out whenever using the fire pit • Staff to assess whether activity is appropriate for pupil and if adaptations can/need to be made 	Teachers / Teaching Assistants / SEND Team	Ongoing	Ongoing
<p><u>Pupils with SEND</u> Cognitive understanding - being unable to understand the difference between fact and fiction in online content and then repeating the content/behaviours in schools or the</p>	Pupils Staff	<ul style="list-style-type: none"> • Provide age-appropriate and ability-appropriate safety briefings • Use concrete demonstrations of fire safety (e.g., showing safe distances) • Consider whether pupils can understand cause and effect (fire = burns) • Implement additional supervision for pupils who may not grasp consequences 	<ul style="list-style-type: none"> • Conduct dynamic risk assessment to assess whether the activity is appropriate for pupil and if adaptations can/need to be made in order for the pupil to safely access the activity 	Teachers / Teaching Assistants / SEND Team	Ongoing	Ongoing

Risk Assessment for Children’s Services (Schools).

consequences of doing so applies equally to understanding real-world dangers.						
Pupils with SEND Consider mobility issues, coordination difficulties, or involuntary movements that could increase risk	Pupils Staff	<ul style="list-style-type: none"> Assess each pupil's physical capabilities Ensure appropriate seating arrangements (stable, at safe distance) Provide physical support or adaptive equipment as needed Create clearly marked safe zones Consider whether pupils can maintain safe distance independently 	<ul style="list-style-type: none"> Conduct dynamic risk assessment to assess whether the activity is appropriate for pupil and if adaptations can/need to be made in order for the pupil to safely access the activity 	Teachers / Teaching Assistants / SEND Team	Ongoing	Ongoing
Pupils with SEND Pupils with SEND may have heightened or reduced sensory responses to: <ul style="list-style-type: none"> Heat and flames Smoke and smells Loud crackling sounds Bright light from flames 	Pupils Staff	<ul style="list-style-type: none"> Conduct individual sensory assessments before participation Provide ear defenders or sunglasses if needed Allow pupils to observe from a safe distance initially Have a designated quiet space for pupils who become overwhelmed Monitor for signs of distress that pupils may not be able to verbalise 	<ul style="list-style-type: none"> Conduct dynamic risk assessment to assess whether the activity is appropriate for pupil and if adaptations can/need to be made in order for the pupil to safely access the activity Walkie-talkie to be taken out whenever using the fire pit to call for additional support if required 	Teachers / Teaching Assistants / SEND Team	Ongoing	Ongoing
Participants’ known medical condition, e.g. asthma, hay fever, allergy	Pupils Staff	<ul style="list-style-type: none"> Check medical forms. Relevant preventative medication to be taken before session. Reliever medication to be carried at all times, e.g., asthma inhalers 	<ul style="list-style-type: none"> Walkie-talkie to be taken out whenever using the fire pit Walkie-talkie to be kept on the school’s emergency channel 7 to contact the school office in an emergency 	Teachers / Teaching Assistants	Ongoing	Ongoing
Weather & Environmental Hazards	Pupils Staff	<ul style="list-style-type: none"> Ensure there is always water and first aid kit on hand Qualified & trained staff only to be running the session Check area before session for dead branches/trees or anything hazardous Group to wear appropriate clothing and footwear 				

Risk Assessment for Children's Services (Schools).



		<ul style="list-style-type: none">• If the wind speed is above 21MPH/34KPH, the activity will need to be cancelled and rearranged for a more suitable day				
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