



# Beeston Primary School

Town Street, Leeds, LS11 8PN

“Engage, Enjoy, Enrich, Excel”

Wednesday 26<sup>th</sup> November 2025

Dear Parents/Carers of Year 5 pupils,

## Visit - Cockburn Production – ‘Elf the Musical’

All Year 5 pupils have been kindly invited by Cockburn High School to watch their Whole School Production of ‘Elf the Musical’ on Wednesday 3<sup>rd</sup> December 2025. From previous visits we know that these productions are always of high quality and are thoroughly enjoyable for all attendees.

We are walking to Cockburn for the event so there will be no travel cost and as the tickets are also free, there is **no charge** to parents/carers for the visit. The performance will begin at 12pm and is expected to finish at approximately 2.30pm. We estimate it will take us 30 minutes to walk back from Cockburn so we should arrive back at Beeston Primary School before the end of the day. The arrival time back in school is dependent on finish time and us making a swift exit from Cockburn, but school will send an update via email/In-App message if there are any delays.

In order for your child to attend the visit, we require you to give your consent via Arbor. Please log into your Arbor Parent Portal or Parent App and sign your child up for the visit. We ask that you give consent and sign up for the trip **by Monday 1<sup>st</sup> December at 2pm**. If you require any assistance with accessing your Arbor account or giving consent, please contact the school office.

### **Important Information:**

- **Your child will not be able to attend the trip if you have not given consent via your Arbor Parent Portal or Parent App.**
- **Your child’s current medical conditions and dietary/medical information will be taken from school records. If there are any changes to your child’s details; as a matter of urgency, you must update via your Arbor account or call/email the school office to update.**
- **If there are any changes to your child’s emergency contact details from the information that you have provided school with previously, you must update via your Arbor account or call/email the school office to advise accordingly.**

Due to the lunchtime start time of the concert, we are asking all children to bring a packed lunch on this date which they will have time to eat on our arrival at Cockburn.

**If your child is entitled to Free School Meals, the office will send out communication via email/In-App message to confirm if a meal is required.**

If there are any enquiries, please do not hesitate to get in touch.

Many thanks,

Mrs V. Jaques  
Year 5 Group Leader