



Beeston Primary School

Town Street, Leeds, LS11 8PN

"Engage, Enjoy, Enrich, Excel"

Monday 11th November 2024

Dear Parents/Carers,

We are writing to update you on Y2 staffing arrangements. As you may know, Miss Atherton is expecting a baby and will begin her maternity leave on Monday 2nd December.

From then, Mrs Jaques and Miss Tingay will take over teaching duties in 2MA. Miss Tingay, who is a qualified teacher, will teach 2MA on a Monday and Tuesday, and Mrs Jaques will teach in 2MA from Wednesday to Friday.

This also means that there will be staffing changes to 2MJ. Miss Tingay will cover Mrs Jaques' usual teaching days (Wednesday PM – Friday).

Mrs McAvoy, who is our Assistant Headteacher, will take over Miss Atherton's role as Department Leader.

We will ensure that there is a smooth transition and, as always, a detailed handover will take place between all relevant staff. If you have any queries or concerns, please speak to your child's class teacher or Miss Atherton as Department Leader.

Thank you for your continued support,

Best wishes,

Mr Edensor
Headteacher