



# Beeston Primary School

Town Street, Leeds, LS11 8PN

“Engage, Enjoy, Enrich, Excel”

## Class Dojo

Dear Parent/Carer,

I'd like to thank you, and the children, for such a successful first term in either Nursery or Reception. We are all so proud of how the children have settled in to new routines and developed such special relationships with their peers and adults. As the term, and year, comes to an end we have been reflecting on our successes as a team whilst considering the things we would like to improve even further during the Spring term.

Our relationship with you, as parents and carers, is incredibly important to us. We have appreciated the effort many of you have taken to build a positive relationship with various members of the Early Years team. Class Dojo is a platform which is new to us and it has many great features. Teachers have been able to share a Class Story with you, updating you on the types of activities your child has been doing, and we've enjoyed seeing the photographs and videos you have shared from home. The messaging service has also been an incredibly useful way to keep in touch throughout the week, however, I have made the decision to close this chat function from Monday 18<sup>th</sup> December until later in the Spring term. Staff members will not be replying to messages sent and you will get an automated reply directing you to send your message via the main office.

It's important that we have a streamlined approach to communication between staff and parents/carers, which is in line with the whole school community. This is to ensure communication between parents/carers and staff is fair across the classes and all families are supported equally. Now we are well informed about how the chat function works, and the types of messages parents/carers might need to send, we can decide how best to move forward with this. During the Spring term this chat function will reopen with some guidance around how to use this. We will continue to use Class Dojo to remind you of events or things happening in school as many parents/carers benefit from this. Going forward, we continue to welcome any messages from you through the below methods:

**At the classroom door:** a simple message which doesn't need to be said in private or discussed at length can be passed on to a member of staff at the classroom door

**Emailing the office:** if you were unable to speak to an adult on the door or the nature of the message is more sensitive/private you can email the main office on [mainoffice@beestonprimary.org](mailto:mainoffice@beestonprimary.org)

**Phoning the office:** you can also phone the main office for any reason on 0113 2716978

Thank you for your continued support,  
Miss Hutchinson  
Early Years Department Leader