



Beeston Primary School

Town Street, Leeds, LS11 8PN

“Engage, Enjoy, Enrich, Excel”

Thursday 6th July, 2023

Dear Parent / Carer,

Monday 10th and Tuesday 11th July 2023 will be Transition Days at Beeston Primary School.

This is always an exciting time in school as children and staff begin preparations for the next academic year.

The main aims of transition days are to give children and staff an opportunity to get to know each other and to enable children, staff and parents to gain an understanding of new routines and expectations for the upcoming year.

On Monday, children should start the day by going to their usual classroom, following the routine they have had all year. After registration, they will be taken to their new classroom and will meet their new teacher. Over the course of the day, they will be told about their new routines and (if necessary) their new class teacher will explain any changes regarding how to start and finish the school day. This will include any changes to the place they are dropped off / collected from. Children should be collected from their usual place at the end of the day.

On Tuesday, the children will follow the routine which they will be expected to follow next academic year (consider it a practise for September).

FS children (current Nursery) all need to be dropped off at the side door near the car park where teachers will stand and welcome the children in. At the end of the day FSWS will leave via the side door but FSSD and FSLH will leave from their classroom doors. Staff will be outside to direct you if needed.

KS1 children (current Reception and Y1) enter and exit through the Key Stage 1 classrooms or the cloakroom side door for 2JG and 2MA.

KS2 (current Y2, Y3, Y4, Y5 and Y6) children are dropped off in the KS1 playground and will walk around the outside of the school independently to their KS2 classroom. For safeguarding reasons parents must not accompany children. There are plenty of staff positioned to show them the way and to keep them safe.

Pupils can be collected from the lower KS2 playground at the end of the day.

Timings and logistics for the start and end of day are as follows:

Headteacher Mr. N. Edensor

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	Drop off time	Drop off point	Collection Time	Collection point
FS1 Nursery	8.50am	Nursery Cloakroom Door	3.00pm	Nursery Cloakroom Door
FS2 Reception	8.40-8.50am	FSWS - Car park door FSLH – Car park door FSSD – Car park door	3.00pm	FSWS- Car park door FSLH – Classroom door FSSD –Classroom door
Y1 and Y2	8.40am	1LC - Classroom door 1AC - Classroom door 1CC - Classroom door 2MA – Cloakroom door 2JG – Cloakroom door 2HB – Classroom door	3.05pm	1LC - Classroom door 1AC - Classroom door 1CC - Classroom door 2MA – Cloakroom door 2JG – Cloakroom door 2HB – Classroom door
Y3 and Y4	8.50am	3FS – KS1 Playground 3JM - KS1 Playground 3RW - KS1 Playground 4MJ - KS1 Playground 4PB - KS1 Playground 4HS - KS1 Playground	3.10pm	Lower KS2 Playground (look for the labelled chair to see where each class will line up)
Y5 and Y6	8.50am	5ED - KS1 Playground 5SF- KS1 Playground 5EB - KS1 Playground 6JO - KS1 Playground 6ZP - KS1 Playground 6LC - KS1 Playground	3.15pm	Lower KS2 Playground (look for the labelled chair to see where each class will line up)

If you have children in Foundation Stage and Key Stage 2, please drop the younger children off first.

If you are dropping KS1 pupils off at 8.40am then KS2 pupils may come at the same time and walk around independently; staff will be in classrooms to welcome them.

During transition days there will be extra members of staff outside to help children and parents find their way if necessary.

The classes will move through school in the following way:

- FSWS - Y1 Mrs Conway (1AC)
- FSSD - Y1 Miss Campbell (1CC)
- FSLH - Y1 Miss Charlton (1LC)
- 1CC - Y2 Miss Atherton (2MA) (Y1 and Y2 Leader)
- 1LC - Y2 Mr Bramhall (2HB)
- 1AP - Y2 Mr Gabbitas (2JG)
- 2MJ - Y3 Mrs Swain (Y3 and Y4 Leader) and Mrs Fielding (3FS)
- 2HB - Y3 Miss Whitehead (3RW)
- 2JG - Y3 Mr Marchant (3JM)
- 3RW - Y4 Mrs McAvoy and Mrs Jacques (4MJ)
- 3RB - Y4 Miss Boxford (4PB)

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- 3CW - Y4 Mr Slater (4HS)
- 4MA - Y5 Miss Dalrymple (5ED)
- 4HS- Y5 Miss Swan-Francis (5SF)
- 4JM - Y5 Mr Brannan (5EB)
- 5EB - Y6 Mrs O'Dea (6JO) (Y5 & 6 Leader)
- 5SF - Y6 Miss Pinder (6ZP)
- 5LF - Y6 Mrs Callaghan (6LC)

Our Year 6 children will spend the time preparing for Y7 and working alongside our Sports Coaches from Leeds United and Hunslet Rugby Club. They will be learning with Mr Waring, Miss Beaumont and a variety of Higher Level teaching Assistants over the two days. They will be based in our school hall, computing suite, breakfast club and (weather permitting) outside areas.

Those children in Nursery who are not attending our Reception class in September will stay in Nursery. Please note Nursery will be closed on Wednesday 12th July.

For the rest of the week and the final week of term, the children will return to the classroom and class teacher whom they have had for this academic year. We hope, after these two transition days, they will feel excited and reassured about what the future holds but are also able to finish off the year and celebrate their achievements with their current class teacher.

If you have any questions, then please do not hesitate to contact me or your child's class teacher.

Meanwhile, I hope that you're looking forward to hearing all about these special days from your child, and to supporting them in the transition to the next academic year and onwards in their journey through Beeston Primary School.

Best wishes and thanks for your continued support,

Mrs Tidey

Senior Deputy Headteacher

Headteacher Mr. N. Edensor

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