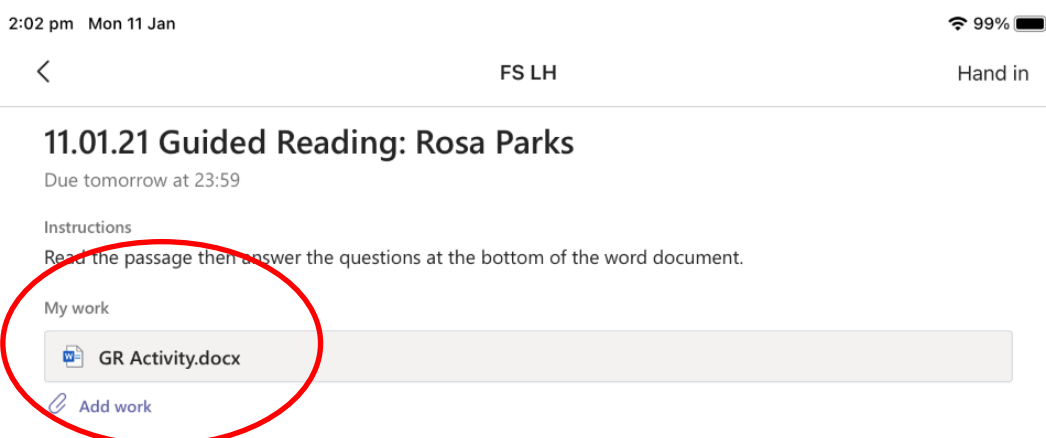


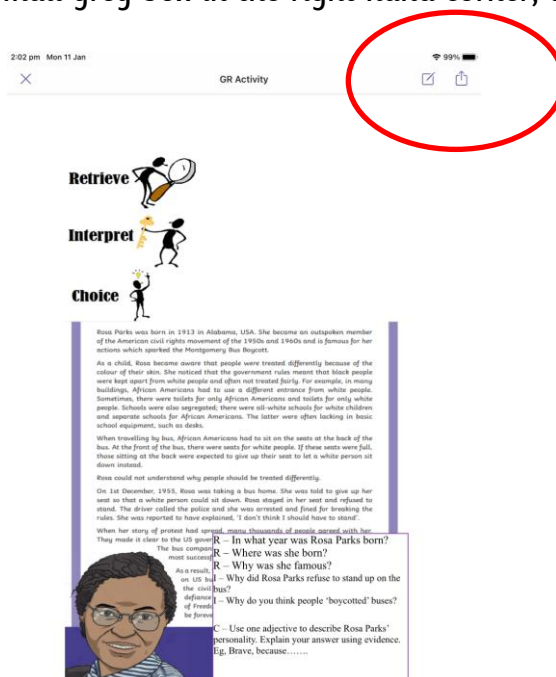
## Is your child struggling to edit documents?

Firstly, thank you all for bearing with us whilst we navigate our way through this new learning platform and encounter updates and changes which are new to us. We are aware there has been an issue when editing documents. Here are some suggestions below. Although these screen shots have been taken from an Apple device it should look very similar on other devices. Please look out for similar symbols on Android devices.

### 1. Open the assignment.



### 2. Open the document your child needs to edit – this is most likely going to be a word document. Press the small grey box in the right hand corner, it has a pencil in it.



Headteacher Mr. N. Edensor

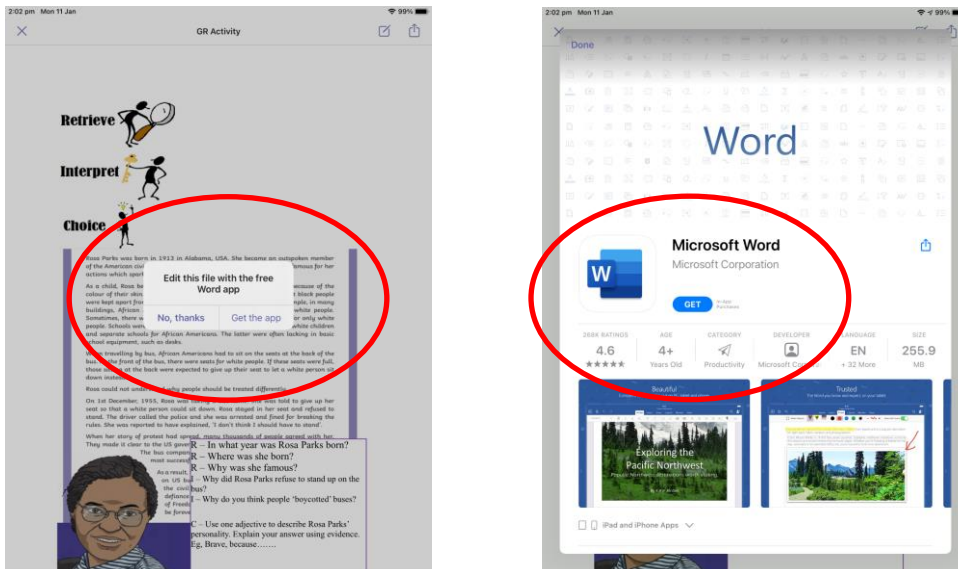
Tel. No: 0113 2716978

Email: [mainoffice@beestonprimary.org](mailto:mainoffice@beestonprimary.org)

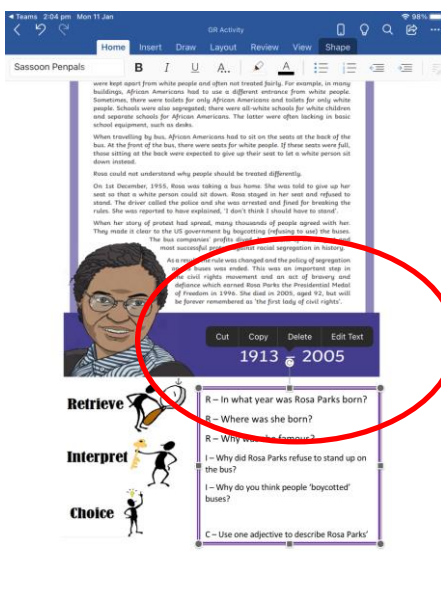
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- If you haven't already your device will ask you to download the software you need. It will look something like this. Follow the steps.



- When you have downloaded the software needed go back to the document. If you already have the software it will look like this. Now you can edit the document. Just press on the screen and it will say 'edit text'. Click on this and you can type in to the document.



Headteacher Mr. N. Edensor

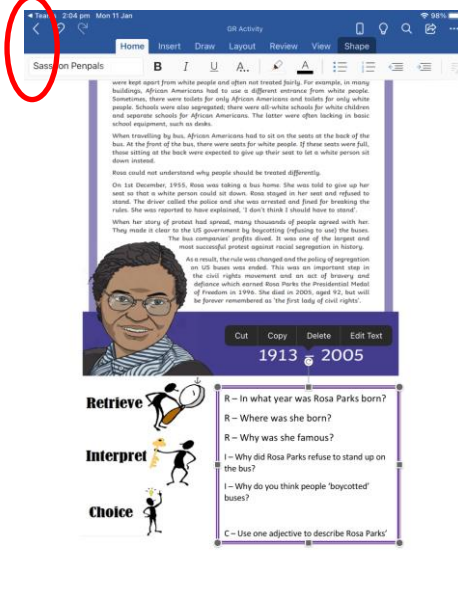
Tel. No: 0113 2716978

Email: [mainoffice@beestonprimary.org](mailto:mainoffice@beestonprimary.org)

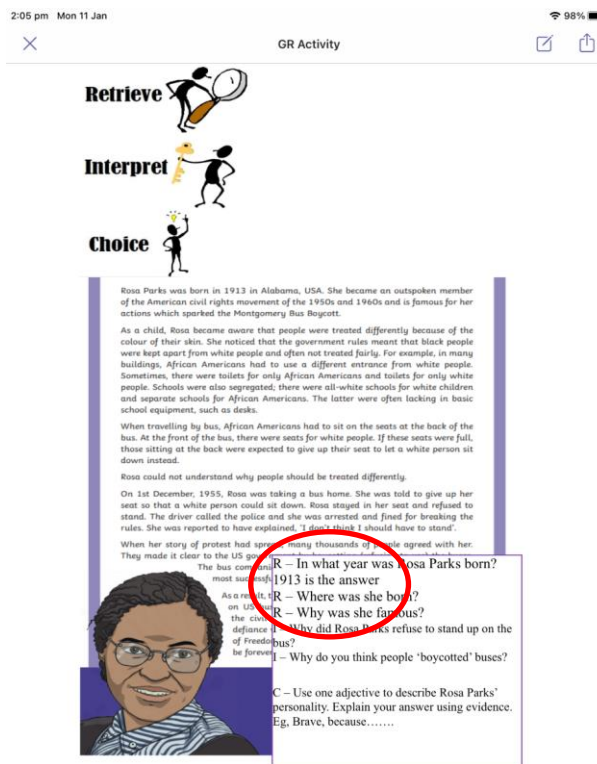
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- When your child has finished all you need to do is press the back arrow in the top left hand corner. It will save your child’s work.



- Then it might look a bit strange, but don’t worry. As long as your child’s work is there that is the most important thing. **Check you can see your child’s work before handing it in.**



Headteacher **Mrs. N. Edensor**

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# Beeston Primary School

Town Street, Leeds, LS11 8PN

“Promoting a love of learning”



## 7. Finally, press hand in! You're child's teacher will see what your child has done.

2:05 pm Mon 11 Jan

< FS LH **Hand in**


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### 11.01.21 Guided Reading: Rosa Parks

Due tomorrow at 23:59

**Instructions**  
Read the passage then answer the questions at the bottom of the word document.


**My work**

 GR Activity.docx






[Add work](#)

**Points**  
No points

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 Immersive Reader

---

 Activity  Teams  Assignments  Files  More

**Headteacher Mr. N. Edensor**  
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