



Beeston Primary School

Town Street, Leeds, LS11 8PN



“Promoting a love of learning”

Tuesday 8th September 2020

Dear Parents/Carers,

Welcome back everyone! We have missed you all. We have been eager to get all the pupils back into school and it was great to see so many smiley faces this morning as we return back to daily school life.

Many thanks for all your positive messages and co-operation this morning as we implemented our new staggered starts to the school day. It worked extremely well and kept families ‘flowing’ throughout the playground, avoiding any large gatherings.

The staggered start and end of the school day will now continue until we are informed by Leeds City Council to return to normal school hours.

Please ensure that you arrive on time to drop your child off at school. From tomorrow, we would encourage, where possible, one adult only to drop off their children as this will help to reduce the amount of people on the playground. Please also adhere to the one-way system, which will help ease any congestion.

If you have a child in Key Stage 2, you are welcome to drop your child off at the school gate at the correct time, as the pupils can walk independently through the Key Stage 1 playground to enter the school building– again this will help reduce large gatherings.

You are also welcome to wear a facemask or face covering on the playground if it helps ease any worries or anxieties and please remember to socially distance when waiting for the school gates to open.

If you need to contact the Office Team, please call or email instead of visiting the school. I want to keep the pupils and staff safe therefore we are limiting the amount of visitors who enter the school building.

Everyday there will be at least one member of the Senior Leadership on the playground to help ease any concerns or worries and the Site Management Team will be on hand to help guide the pupils to the correct entrance to the school building.

As well as my usual Headteacher newsletters and Year Group letters, the Senior Leadership Team will be sending out to all families regular updates throughout the term. These will be added to our school Facebook page and displayed on the school website. We will use our text messaging service to notifying you of any updates, so please ensure that our Office Team has your current mobile number.

Please see the reverse of this letter for the final arrangements for the staggered start and end to the school day.

Headteacher Mr. N. Edensor

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Part of the Leodis Schools Alliance

Starting times to the school day

Phase	Drop off Location	Drop off time	Further information
Foundation Stage 2 Reception	<u>Reception and Nursery playgrounds</u> Your child's teacher will meet you on the Foundation Stage playground. Parents can drop their child off so that they can engage in play and parents leave out of the Foundation Stage main gate.	9.05am for the morning session. 12.30pm for the afternoon session. Please check your letter for your child's slot.	Wednesday & Thursday children stay for the morning or afternoon session – please check your letter for your child's start and finish time. On Friday 10 th September all children stay for a full day 9.05am - 3.05pm. Children will enter and exit through the external classroom doors. From Monday 14th September, all children attend full time 9.05am - 3.05pm.
Years 1 and 2	<u>Key Stage 1 playground.</u> Year 2 through the KS1 cloakroom doors. Year 1 at the Y1 external class doors. Teachers will be available to help guide the pupils in.	Gates open at 8.20am. <u>School starts at 8.30am</u>	If you have older children in key stage 2 then these pupils can be dropped off on the KS1 playground at the same time, as the teachers will be in their classrooms from 8.30am. These pupils will need to walk around the back of the KS1 playground like today.
Years 3 and 4	<u>Key Stage 1 playground.</u> The pupils will need to walk around the back on the KS1 playground like today. Teachers will be in classrooms ready to greet them. There will be adult supervision as the pupils walk around the back of the school building.	<u>8.50am start</u> but may be slightly earlier if the playground is clear of Year 1 and Year 2 pupils.	If you have older children in Years 5 and 6 then these pupils can be dropped off on the KS1 playground at the same time. These pupils will need to walk around the back of the KS1 playground like today.
Years 5 and 6	<u>Key Stage 1 playground.</u> The pupils will need to walk around the back on the KS1 playground like today. Teachers will be in classrooms ready to greet them. There will be adult supervision as the pupils walk around the back of the school building.	<u>9.00am start</u> but may be slightly earlier if the playground is clear of Year 3 and Year 4 pupils.	

Any late pupils will need to be dropped off at the school office. However, **please be on time!**

Ending times to the school day

Phase	Collection Location	Collection time	Further information
Foundation Stage 2 Reception	<u>Reception and Nursery playgrounds.</u> Your child will exit through their external classroom doors in to the Reception playground. Miss Palmer's class will leave through the side door (down the path to the left of the Nursery gate).	11.15am for the morning session & 3.05pm for the afternoon session. Please check your letter for your child's slot.	Wednesday & Thursday children stay for the morning or afternoon session – please check your letter for your child's start and finish time. On Friday 10 th September all children stay for a full day 9.05am - 3.05pm. Children will enter and exit through the external classroom doors. From Monday 14th September, all children attend full time 9.05am - 3.05pm.
Years 1 and 2	<u>Key Stage 1 playground.</u> Year 2 through the KS1 cloakroom doors. Year 1 at the Y1 class doors. Teachers will safely hand the children over to you.	Gates open at 3pm. <u>School ends at 3.10pm</u>	This earlier time will give parents enough time to get to the bottom KS2 playground if they need to collect any older children. Please stay to the paths and not walk through the staff carpark.
Years 3 and 4	<u>Lower Key Stage 2 playground.</u> Accessed through the Nursery gate and Reception playground. Just like we have always done.	School ends at 3.15pm	If you are waiting for a child in Years 5 and 6 then you are welcome to wait on the playground as it is a large open space but please ensure you social distance and don't gather in large groups.
Years 5 and 6	<u>Lower Key Stage 2 playground.</u> Accessed through the Nursery gate and Reception playground. Just like we have always done.	School ends at 3.25pm	

Working together as a school community will ensure that this works. Thanks again for your patience and understanding as the staff, pupils and yourselves start to become familiar with our new school routines.

Rest assured that we will do everything we can to settle the children back into school whilst sensitively managing any concerns, worries or anxieties the pupils may display post lockdown. The staff will be working hard to help the pupils catch up on their missed learning. A letter will go out on Friday to all families explaining how we will tackle this issue.

I do hope you all have a lovely week (and a pleasant rest from your children).

Best wishes

Mr. Edensor
(Headteacher)